## *-Official Letterhead-*

## Sample Evaluation Request

N-Vision Optics, LLC is happy to provide samples of our products to government agencies for testing and evaluation. In order to expedite your Sample Evaluation request, please provide the following information on **the official letterhead of your department** and fax it back to us at 781-583-9981. For more information, please call 781-505-8360.

Department/Agency:

Name & Title:

Shipping Address:

Contact telephone:

Contact e-mail:

*INSERT DEPARTMENT NAME HERE* would like to request the following product(s) for evaluation:

|  |  |  |  |
| --- | --- | --- | --- |
| **Part No** | **Description** | **Quantity** | **Unit Price** |
|  |  |  |  |
|  |  |  |  |

\*\*\*THIS IS NOT A QUOTE\*\*\*

Total value of all samples ($): $

Evaluation period: 15 days

*INSERT DEPARTMENT NAME HERE* agrees to receive the above product(s) for evaluation. It is understood that we will return the product(s) to N-Vision Optics, LLC within the specified timeframe. Also, should we decide to keep the sample(s), payment shall be forthcoming in the amount stated above, according to the terms and billing procedures of N-Vision Optics, LLC.

Date­­­:

­Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Title: